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|  | **Aanvraagformulier gebruik zalen TIO3** |  |
|  | TIO3 Ellen De Meue  T: 055 21 80 07 – 0497 49 49 27 E: [info@tio3.be](mailto:info@tio3.be) – [ellen.demeue@tio3.be](mailto:ellen.demeue@tio3.be)  www.tio3.be | Ontvangstdatum: |
|  |
| Dossiernummer:   |  | | --- | |  | |
|  | *Wil je gebruik maken van een zaal in TIO3? Mail dan dit formulier naar info@tio3.be.*  *Zorg ervoor dat het formulier* ***volledig*** *is ingevuld, om te vermijden dat de afhandeling vertraging op loopt.* | |  |
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|  | DEEL I: ALGEMENE GEGEVENS |

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|  | **Datum en naam van het evenement** |

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| --- | --- | --- |
|  | Vul hier de naam van het evenement in | |
|  | naam van het evenement |  |
|  | Omschrijving evenement / geplande activiteit |  |
|  | (Wat, Wanneer, Waar) |  |
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|  | **Persoonlijke gegevens van de organisatoren** |

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|  | Vul hier de persoonlijke gegevens van de contactpersonen en het correspondentieadres in  |  |  | | --- | --- | | Naam van de organisatie |  | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Aanspreektitel | |  | de heer | | | | | | | | | |  | mevrouw | | | | | | | | | |
|  | | voornaam en familienaam contactpersoon 1 |  | | | | | | | | | | | | | | | | | | | | | |
|  | | straat en nummer |  | | | | | | | | | | | | | | | | | | | | | |
|  | | postnummer en gemeente |  | | | | | | | | | | | | | | | | | | | | | |
|  | | e-mailadres |  | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
|  | geboortedatum | | dag | | |  | |  | | maand | | | |  |  | jaar | | |  | |  |  |  |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
|  | gsm nummer | |  |  |  | |  | |  | |  |  |  |  |  |  |  |  | |  | | | | |
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|  | telefoonnummer | |  |  |  | |  | |  | |  |  |  |  |  |  |  |  | |  | | | | |
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|  | **Welke zalen wenst u te huren?** |

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|  | Aula, 120 vaste plaatsen, podium, AV installatie |
|  | Atelier 1, polyvalente ruimte, 216 m², AV installatie  |  | | --- | | Atelier 2, vergaderzaal | | Atelier 3, vergaderzaal | | Atelier 4, vergaderzaal tot 25 personen in theater stijl, 15 personen in boardroom | | Atelier 5, vergaderzaal tot 20 personen in theater stijl, 12 personen in boardroom | | Atelier 6, vergaderzaal tot 20 personen in theater stijl, 12 personen in boardroom | | Atelier 7, vergaderzaal tot 20 personen in theater stijl, 12 personen in boardroom | | Atelier 8, vergaderzaal tot 20 personen in theater stijl, 12 personen in boardroom | | Atelier 2&3, vergaderzaal tot 35 personen in theater stijl, 22 personen boardroom | | Atelier 5&6, vergaderzaal tot 35 personen in theater stijl, 22 personen boardroom | | Atelier 7&8, vergaderzaal tot 35 personen in theater stijl, 22 personen boardroom | | Panorama Atelier 6, polyvalente ruimte, 440m² | | Panorama Atelier 7, polyvalente ruimte, 440m² | |

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|  | **Voor welke periode wenst u de zaal te gebruiken?** |

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|  | Van: | dag |  |  | maand |  |  | jaar |  |  |  |  |  |

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|  | Tot: | dag |  |  | maand |  |  | jaar |  |  |  |  |  |

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| --- |
| Ganse dag |
| Halve dag (= 4 uur of minder en tussen 9u en 17u)  |  | | --- | | weekend (zaterdag + zondag) | | week (=max. 7 opeenvolgende dagen) | |

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|  | **Eventuele bijkomende catering ?** |

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|  | **Datum en handtekening** |

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